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EU FUNDING

Private and public donor schemes for service provider organizations



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INTRODUCTION

This booklet is addressed to all the non governmental (NGOs) and governmental organisations (GOs) active in the disability field (service provision) both from the European Union countries but also outside the European Union, including candidate countries to EU and neighboured countries.

The aim of the information is to support NGOs and GOs accessing EU funding opportunities, but also alternative funding such as grants provided by different private foundations or Ministries.

In this guide we will focus on the financial perspectives 2007 – 2013 relevant for the **organisations active in the disability field**.

In order to be successful when accessing grants, one needs to have access to precise information on the theoretical and practical of the funds and programmes.

This booklet will look more at theoretical information on the funding opportunities, but will provide you in the end with some general tips when developing a EU project and some possible interesting links.

In its first part, the booklet will present EU budget lines and programmes: we will present those budget lines available for EU countries; furthermore we will present the EU budget lines for candidate countries and neighbourhood countries. In the second part we will focus on grants and co-funding provided by private foundations or other types of alternative funding, while in the last part, we will provide a few tips for organisations wanting to access EU funding and submit project proposals, some general links relevant for the sector and annexes.

EU FUNDING 2007 – 2013

1. GRANT SCHEMES FOR EU COUNTRIES

1.1. DG EMPLOYMENT, SOCIAL AFFAIRS AND EQUAL OPPORTUNITIES

1.1.1 THE PROGRESS PROGRAMME

PROGRESS (the Community Programme for Employment and Social Solidarity) has been established to support financially the implementation of the objectives of the European Union in the fields of employment and social affairs over the period 2007 – 2013 and to contribute to the achievement of the Lisbon Strategy goals in those fields through analytical activities, mutual learning and support of the main stakeholders in the field.

There are five policy sections under the Progress Programme:

- Employment,
- Social Protection and Inclusion,
- Working conditions,
- Non Discrimination and Diversity,
- Gender Equality.

PROGRESS related information is available under :

Website: http://ec.europa.eu/employment_social/progress/index_en.html

Grants: http://ec.europa.eu/employment_social/emplweb/tenders/index_en.cfm

Three out of the five sections are of great relevance for service provider organisations (and disability organisations) active in the disability field:

SOCIAL PROTECTION AND INCLUSION

Under this section PROGRESS supports the implementation of the open method of coordination (OMC) in the field of social protection and inclusion.

Types of activities to be financed:

- Ensuring access for all to the resources, rights and services needed for participation in society,
- Promoting labour market participation,
- **Fighting all forms of discrimination leading to social exclusion,**
- Ensuring adequate retirement incomes for all,
- **Ensuring access for all to adequate and high quality health and long-term care.**

The calls for proposals and tenders are available under:

http://ec.europa.eu/employment_social/emplweb/tenders/index_en.cfm

Eligibility: national/local authorities, social partners, universities/research institutions, NGOs especially those organised at European level

Funding area: EU, EFTA/EEA countries and candidate countries

Contact:

EMPL-Inclusion@ec.europa.eu

Website for more information:

http://ec.europa.eu/employment_social/progress/soc_prot_en.htm

NON-DISCRIMINATION AND DIVERSITY

Discrimination undermines EU employment and social protection and harms social integration.

Under this section the EU intends to undertake actions to make Europe a more equal society believing that **all** Europeans have a right to enjoy **equal treatment** and a life **free of discrimination**, two of the basic principles underpinning the EU.

Types of actions to be financed:

- Studies: i.e. identify and address issues of socio-economic disadvantage and systemic discrimination and implement public and private sector anti-discrimination measures,
- Awareness-raising campaigns to promote debate,
- Support to NGOs (especially those organised at European level),
- Promotion of equal opportunities for people with disabilities,
- Evaluate the European Disability Action programme, fund an Academic network of European disability experts to work on new policy trends, and support the European Day of Disabled people.

The calls for proposals and calls for tenders is available under:

http://ec.europa.eu/employment_social/emplweb/tenders/index_en.cfm

Eligibility: national/local authorities, social partners, universities/research institutions, NGOs, especially those organised at EU level

Funding area: EU, EFTA/EEA countries and candidate countries

Website for more information:

http://ec.europa.eu/employment_social/progress/no_discrim_act_en.htm

E-mail:

empl-antidiscrimination@ec.europa.eu

EMPLOYMENT

Under this section actions financed are directly linked to the implementation of the European Employment Strategy, economic growth, more and better jobs and greater social cohesion are key EU goals. Although Member States have the main responsibility for employment and social policy, the EU has a crucial role as a catalyst for change. It supports, accompanies and coordinates government efforts to achieve these goals.

Type of activities to be financed:

- Studies on the employment situations in EU member states,
- Exchange of good practices,
- Awareness-raising campaigns and promotion of debate.

The calls for proposals and tenders are available under:

http://ec.europa.eu/employment_social/emplweb/tenders/index_en.cfm

Eligibility: national/local authorities, social partners, universities/research institutions, NGOs, especially those at EU level

Funding area: EU, EFTA/EEA countries, candidate countries

Website:

http://ec.europa.eu/employment_social/progress/empl_en.htm

E-mail:

empl-d1-unit@ec.europa.eu

1.1.2 EUROPEAN SOCIAL FUND

Background information

The European Social Fund (ESF) is one of the EU's Structural Funds having as main aim to reduce differences in living standards across EU Member States and regions by promoting full employment, economic and social cohesion.

In short:

- Funding is spread across the Member States and regions, in particular those where economic development is less advanced,
- It is a key element of the EU's strategy for Growth and Jobs targeted at improving the lives of EU citizens by giving them better skills and better jobs

Over the period 2007-2013 **circa €75 billion Euros** will be distributed to the EU Member States and regions to achieve its goals.

Types of actions & domains to be financed:

- **Adaptability of workers and new skills,**
- **Business undergoing change:** change management and active support for employment policies,
- **Access to employment and social inclusion:** supporting the sustainable integration of the disadvantaged and people with disabilities into the workforce.

Activities to achieve this include:

1. Counseling and training that is adapted to the specific needs of disadvantaged and disabled people;
2. Providing pathways for integration and entry into employment, and job creation for disadvantaged and disabled people in the social economy;
3. Support for the entrepreneurship of disadvantaged and disabled people;
4. Awareness campaigns to fight discrimination, change attitudes and promote diversity in the workplace.

- **Education and Training:** the designing and introduction of reforms in education and training systems.

Activities to achieve this include:

1. Increasing access and participation of at-risk-of-exclusion groups both in formal education (including higher education) and in adult education,
2. Update the skills of the educators and trainers to take account of the need for innovation and the knowledge based economy,
3. Networking between higher education institutions, research and technology centers and enterprises,
4. Increasing participation in lifelong learning by reducing early school leaving, reducing gender disparities in some subjects, and improving access to quality education.

- **Fighting discrimination:** ESF is supporting activities in the Member States that fight discrimination in access to employment and in the workplace.

Activities to achieve this include:

1. Create pathways to re-entry and reintegration into employment for groups suffering discrimination;
2. Build acceptance of diversity in the workplace to combat discrimination and raise awareness;

- **Partnerships and twinning:**

The ESF promotes partnerships by funding **activities that:**

1. Promote the networking of stakeholders, including social partners and NGOs, at EU, national, regional and local levels, in the field of employment and labour market inclusiveness;
2. Encourage the inclusion of social partners and NGOs in ESF projects, notably where these concern social inclusion, gender equality and equal opportunities.

- **Better public services:** ESF funding supports the strengthening of public institutions and services in the field of labour markets and their ability to deliver high quality, social and employment strategies.

Support is given to **projects in the following areas:**

1. The modernisation and strengthening of labour market institutions, such as employment offices and services,
2. Improving education and training systems, for example by new curricula or qualifications or by upgrading the qualifications of trainers,
3. Ensuring good governance, for example by promoting the involvement of all social partners in the design and implementation of programmes,
4. Encouraging the participation of NGOs in employment initiatives and their programming and projects, in particular those in the fields of social inclusion, gender equality and equal opportunities.

- **Transnational projects & networks** ESF is applying the EQUAL lessons across the board of ESF interventions.

Four main **types of co-operation** are being supported:

1. Co-operation between projects in different Member States;
2. Co-operation between national networks focused around a specific issue or problem. For example, between social partners;
3. Co-operation between organisations or area-based partnerships. For example, health and emergency services in cross border regions,
4. Partnerships between national organisations, such as ESF managing authorities.

Management of the European Social Fund

ESF funding is **available via the Member States and regions.**

The ESF does **not** fund projects **directly** from Brussels.

Each Member State or region, together with the European Commission agreed on an **Operational Programme** for ESF funding for the 2007-2013 period. **Operational Programmes set up the priorities** for ESF intervention and their objectives. Funding is provided up to 75% (most probably 50%).

Eligibility: Public administrations, NGOs and social partners active in the field of employment and social inclusion, enterprises and other relevant stakeholders.

Funding area: EU

ESF funding is organised under **two** broad objectives:

1. **The convergence objective** - includes all EU regions with a Gross Domestic Product (GDP) per head below 75% of the Community average. The countries and regions eligible under the convergence objective will receive more than 80% of the EU funding
2. **The regional competitiveness and employment objective** - covers all regions of the EU that are not eligible under the convergence objective

Potential participants in ESF actions should contact the ESF Managing Authority in their own Member State (please see annexes).

1.1.3 THE EQUAL PROGRAMME

A second round of the Community Initiative **EQUAL concerning transnational co-operation to promote new means of combating all forms of discrimination and inequalities in connection with the labour market**

EQUAL forms part of the European Union strategy to create more and better jobs and to make sure that no one is denied access to these jobs. **EQUAL is the learning platform that finds new ways of achieving the policy objectives of the European Employment Strategy and Social Inclusion Process.**

Thematic approaches considered by this second round of EQUAL are the following:

- **Support to European Employment Strategy and Social Inclusion Process:**
 1. Facilitating access and return to the labour market for those who have difficulty in being integrated or re-integrated into a labour market which must be open to all,
 2. Opening up the business creation process to all by providing the tools required for setting up in business and for the identification and exploitation of new possibilities for creating employment in urban and rural areas,
 3. Strengthening the social economy (the third sector), in particular the services of interest to the community, with a focus on improving the quality of jobs,
 4. Promoting lifelong learning and inclusive work practices which encourage the recruitment and retention of those
 5. suffering discrimination and inequality in connection with the labour market,
 6. Reducing gender gaps and supporting job desegregation,
 7. Supporting the social and vocational integration of Asylum Seekers.
- **Innovation:** EQUAL tests innovative approaches to policy delivery. These may be completely new approaches, or the transfer of elements from elsewhere, which increase the effectiveness of policy delivery.
- **Promising practices from EQUAL**
 1. Disability,
 2. Setting-up of business by unemployed or inactive persons,
 3. Promoting adaptability in the labour market,
 4. Share of care and household responsibilities,
 5. Corporate Social Responsibility,
 6. Re-integration to combat exclusion, Social Economy to create more jobs and enhance their quality.
- **Transnational Cooperation:**
 1. A better insight into the nature and forms of discrimination, inequality, and labour market exclusion;
 2. Improved strategies and actions in the light of experience in other Member States (at national as well as at Development Partnership level);
 3. Benchmark strategies and actions across several Member States;
 4. Credibility to the work carried out by Development Partnership as far as opinion leaders and decision-makers are concerned.
- **Between Development Partnerships:** Development Partnerships base their common work on their knowledge and experience. The joint activities are organised in such a way as to achieve a significant added value for the strategies and work plans of each Development Partnership.

- **Mainstreaming:** There is additional funding available in EQUAL (*action 3*) for mainstreaming activities:
 1. Promoting the evidence for good practice;
 2. Validation of the innovation;
 3. Benchmarking innovation against existing approaches nationally and in other Member States;
 4. Dissemination of the innovation to additional actors concerned with the discrimination tackled;
 5. Demonstration and transfer of good practice including mentoring.
 6. Preparation of Guides, good practices or other tools by Development Partnerships as part of the collaboration within European thematic groups.

Amount awarded per project: max.50% or 75% according to regions objectives (1 or 2).

Calls for tender to be launched by each member state: 18th of June (at the latest). Please visit the ESF managing authorities websites in each Member State for more information on the calls for tenders (you can find them under Annexes).

Contact for more information:

A) At European level

E-mail: empl-equal-info@cec.eu.int

B) At the members states' level:

[Each ESF/Equal managing authorities](#)

Guidelines for the second call:

http://ec.europa.eu/employment_social/equal/about/prog-doc-ms_en.cfm

http://ec.europa.eu/employment_social/emplweb/tenders/index_en.cfm

General information:

http://ec.europa.eu/employment_social/equal/index_en.cfm

1.2 DG EDUCATION & TRAINING

1.2.1 THE LIFELONG LEARNING PROGRAMME

The Lifelong Learning Programme is the flagship European funding programme in the field of education and training. For the first time, a single programme will cover learning opportunities from childhood to old age. As a successor of the Socrates, Leonardo da Vinci and e-Learning programmes, it supports projects and activities that foster interchange, cooperation and mobility between education and training systems within the EU, so that they become a world quality reference.

It comprises four sectoral programmes:

1. **Comenius: school education,**
2. **Erasmus: higher education,**
3. **Leonardo da Vinci: vocational training,**
4. **Grundtvig: adult education,**

But also

1. **Transversal Programmes**

Relevant for the **sector** are:

1.2.1.1 THE COMENIUS PROGRAMME

More information available under:

http://ec.europa.eu/education/programmes/llp/guide/structure/comenius_en.html

The Comenius programme addresses the teaching and learning needs of all those in pre-school and school education up to the level of the end of upper secondary education, and the institutions and organisations providing such education.

Types of actions to be financed:

- **Mobility and Partnership**
- **Mobility of individuals which may include** (in arranging for or supporting the organisation of such mobility, the necessary preparatory measures have to be adopted and care has to be taken to ensure that adequate supervision, advice and support is available for people in mobility) :
 1. Exchanges of pupils and staff,
 2. Mobility to schools for pupils and placements in schools or enterprises for educational staff,
 3. Participation in training courses for teachers and other educational staff ,
 4. Study and preparatory visits for mobility, partnership, project or network activities,
 5. Assistantships for teachers and potential teachers.
- **Development of partnerships between:**
 1. Schools, with a view to developing joint learning projects for pupils and their teachers ("Comenius school partnerships"),
 2. Organisations responsible for any aspect of school education, with a view to fostering inter-regional cooperation, including border region cooperation ("Comenius-Regio Partnerships").
- **Multilateral projects aimed at:**
 1. Developing, promoting and disseminating educational best practices, including new teaching methods or materials
 2. Developing or exchanging experience on systems of providing information or guidance particularly adapted to the
 3. learners, teachers and other staff concerned by the Comenius programme
 4. Developing, promoting and disseminating new teacher training courses or course content

Networks aimed at:

1. Developing education in the discipline or subject area in which they operate, for their own benefit and for that of education
2. more widely
3. Acquiring and disseminating relevant good practice and innovation
4. Providing content support to projects and partnership set up by others

- **Accompanying measures:** Other initiatives aimed at promoting the objectives of the Comenius Programme, including e -Twinning

Eligibility:

- Pupils in school education up to the end of upper secondary education
- Schools, as specified by Member States
- Teachers and other staff within those schools
- Associations, not-for-profit organisations, NGOs and representatives of those involved in school education
- Persons and bodies responsible for the organisation and delivery of education at local, regional and national levels
- Research centres and bodies concerned with lifelong learning issues
- Higher education institutions
- Bodies providing guidance, counselling and information services

Funding area: the 27 EU countries, candidate countries, Turkey

Information on the calls for proposals on the website of the DG Education

http://www.ec.europa.eu/education/index_en.html

Or the Executive Agency

http://eacea.ec.europa.eu/llp/index_en.htm

1.2.1.2 THE LEONARDO DA VINCI PROGRAMME

More information available under:

http://ec.europa.eu/education/programmes/llp/leonardo/index_en.html

The Leonardo da Vinci Programme is part of the European Commission's new Life Long Learning Programme and is designed to build a skilled workforce through European partnerships.

Types of actions to be financed:

- **Mobility and Partnership**
 1. Mobility of persons for the purpose of vocational training and of professionals in vocational educational training,
 2. Mobility of professionals in vocational educational training,
 3. Cooperation between VET institutions, enterprises and/or social partners on issues of common interest linked to VET,
 4. Cooperation between VET stakeholders at national regional local and sectoral levels to ensure their active involvement in the implementation of the Copenhagen process, as foreseen in the Helsinki Communiqué.

- **Multilateral projects for transfer and development of innovation**
 1. Developing the skills and competences of VET teachers, trainers and tutors
 2. Developing the quality and attractiveness of VET systems and practices
 3. Transparency and recognition of competences and qualifications
 4. Skills developments of adults in the labour market
 5. Raising competences levels of groups at risk
 6. Developing the learning environment
- **Thematic networks of experts and organisations working on specific issues related to vocational education and training**
 1. Identification and dissemination of good practice in individual sectors and in VET as a whole,
 2. Development and reinforcement of cooperation between VET providers and enterprises.
- **Accompanying measures:** Communication activities, events for dissemination and exploitation of results.

Eligibility:

- People learning in all forms of vocational education and training except at tertiary level,
- People in the labour market,
- Teachers, trainers and other staff within those institutions or organisations,
- Associations and representatives of those involved in vocational education and training, including trainees, parents and teachers' associations,
- Enterprises, social partners and other representatives of working life, including chambers of commerce and other trade organisations,
- Bodies providing guidance, counselling and information services relating to any aspect of vocational education and training at local, regional and national level,
- Research centres and bodies concerned with lifelong learning issues,
- Higher education issues,
- Not-for-profit organisations, voluntary bodies and NGOs.

Funding area: EU 27, candidate countries, Turkey

Information on the calls for proposals on the website of the DG Education

www.ec.europa.eu/education/index_en.html

Or the Executive Agency:

http://eacea.ec.europa.eu/llp/index_en.htm

THE GRUNDTVIG PROGRAMME

More information is available under:

http://ec.europa.eu/education/programmes/llp/grundtvig/index_en.html

The aim of the Grundtvig programme is to address the teaching and learning needs of institutions and individuals involved in adult education. In particular, it aims to respond to the challenge of an ageing population and to provide pathways for adults to improve their knowledge and competences.

Types of actions to be financed:

- **Mobility and partnerships:**
 1. Mobility: in-service training grants for staff,
 2. Partnerships between networks.

- **Multilateral projects:**
 1. Helping learners to develop transversal competences such as social, civic, cultural and intercultural competences and entrepreneurship in order to adapt to changing society and the requirements of the labour market,
 2. Strengthening adults' self-confidence and promoting their personal fulfilment by developing their cultural awareness and capacity for creative expression,
 3. Improving the validation of the non-formal and informal learning outcomes, taking into account the different needs of adult learners,
 4. Developing alternative learning approaches to integrate or reintegrate marginalized and disadvantaged citizens into society and the labour market
 5. Sharing good practice on intercultural education, learning by marginalized citizens and their linguistic, social and cultural integration;
 6. Identifying and disseminating mechanisms for the assessment of competences and recognition of formal, non-formal and informal learning of migrants,
 7. Using sport to provide learning opportunities to marginalised and disadvantaged citizens.

- **Stakeholder networking in adult education:**
 1. Strengthening cooperation between adult education providers, NGOs, civil society, social partners and decision-makers at local, regional, national and European levels,
 2. Sharing knowledge and disseminating good practice on adult learning opportunities in Europe,
 3. Identifying present, emerging and future needs for European cooperation on adult learning and guidance,
 4. Exploring methods and practices on how adult participation on learning can be raised.

- **Preparatory visits:** a mobility grant to enable a representative from an institution either to attend a contact seminar or a meeting with prospective partners,

- **Other initiatives aimed at promoting the objectives of the Grundtvig Programme ('Accompanying Measures').**

Eligibility:

- Institutions and organisations providing learning opportunities in adult education
- Teachers and other staff within those institutions or organisations
- Establishments involved in the initial or further training of adult education staff
- Associations and representatives of those involved in adult education, including learners' and teachers' associations
- Bodies providing guidance, counselling and information services relating to any aspect of adult education
- Persons and bodies responsible for systems and policies concerning any aspect of adult education at local, regional and national level
- Research centres and bodies concerned with adult education issues
- Enterprises
- Not-for-profit organisations, voluntary bodies, non-governmental organisations
- Higher education institutions.

Funding area: the 27 EU countries, candidate countries, Turkey

Information on the calls for proposals on the website of the DG Education

www.ec.europa.eu/education/index_en.html

http://eacea.ec.europa.eu/lfp/index_en.htm

1.3 DG JUSTICE AND HOME AFFAIRS**1.3.1 DAPHNE III PROGRAMME**

The programme's objective is to contribute to the prevention of, and the fight against, all forms of violence occurring in the public or the private domain against children, young people and women, including sexual exploitation and trafficking in human beings, by taking preventive measures and by providing support and protection for victims and groups at risk.

Types of actions to be financed:

- Assisting and encouraging NGOs and other organisations active in this field; developing and implementing targeted awareness-raising actions;
- Disseminating results obtained under Daphne;
- Actions contributing to positive treatment of people at risk;
- Setting up and supporting multidisciplinary networks;
- Expansion of the knowledge base and exchange, identification and dissemination of information and good practice;
- Designing and testing awareness-raising and educational materials;
- Studying phenomena related to violence and its impact;
- Developing and implementing support programmes for victims and people at risk and intervention programmes for perpetrators.

Eligibility: NGOs, local public authorities and institutions (mainly universities and research institutes)

Funding area: EU, the EFTA/EEA countries (Norway, Iceland and Liechtenstein), the candidate countries and the Western Balkan states

Nota bene: funding of organisations from the candidate and Western Balkan states is conditional on these countries having entered into a memorandum of understanding with the Commission on their financial contribution to the EU budget for their participation in the programme. No formal negotiation to this end has yet been initiated.

The calls for proposals, tenders and structural funding are available under http://ec.europa.eu/justice_home/funding/daphne3/funding_daphne3_en.htm

2. GRANT SCHEMES FOR NON-EU COUNTRIES

2.1 DG ENLARGEMENT

2.1.1 THE IPA PROGRAMME

Since 2007, EU pre-accession funding is channeled through a single, unified instrument designed to deliver support focused on both candidate and potential candidate countries.

It replaces

- PHARE, the scope of which is support for the implementation of the *acquis communautaire* in the form of institution building and related investments, investments in economic and social cohesion and cross-border cooperation;
- ISPA, which is the precursor of the Cohesion Fund and deals with environment and transport infrastructure;
- SAPARD, the precursor of Rural Development plans, dealing with Common Agricultural Policy *acquis* and Rural development; Turkey pre-accession, with the same scope as Phare;
- CARDS, which covers the Western Balkans.

The IPA Programme consists of five components:

- Transition Assistance and Institution Building (I)
- Regional and Cross-Border Cooperation (II)
- Regional Development (III)
- Human Resources Development (IV)
- Rural Development, the first two of which will apply to both potential candidate and candidate countries (V)

Type of activities financed under:

Component I:

- Institution building measures and associated investment,
- Transition and stabilisation measures still necessary in the Western Balkans.
- It is delivered through annual national plans.

Component II:

- Cross-border cooperation at borders between candidate/potential candidate countries and between them and the EU countries,
- Funds participation of beneficiary countries in Structural Funds' trans-national co-operation programmes and Sea Basins,
- Programmes under the European Neighbourhood and Partnership Instrument (ENPI) and multi-beneficiary programmes.

Component IV:

- Strengthen human capital and help combat exclusion (similar to the European Social Fund).

Management of the IPA:

- DG Enlargement for Component I and II,
- DG for Regional Policy responsible for Component III,
- DG for Employment, Social Affairs and Equal Opportunities responsible for Component IV.

Eligibility: the programme is open to both governmental organisations and non governmental organisations.

Funding area: Component I and II: both candidate and potential candidate countries Croatia, The Former Yugoslav Republic of Macedonia, Turkey, Albania, Bosnia and Herzegovina, Montenegro, Serbia, Kosovo;

Component II, III, IV: only to candidate countries (Croatia, Turkey and the Former Yugoslav Republic of Macedonia)

Overview of the funding foreseen for each country for 2007 –2011

Country	2007	2008	2009	2010	2011
Croatia	141.2	146.0	151.2	154.2	157.2
Former Yugoslav Republic of Macedonia	58.5	70.2	81.8	92.3	98.7
Turkey	497.2	538.7	566.4	653.7	781.9
Albania	61.0	70.7	81.2	93.2	95.0
Bosnia & Herzegovina	62.1	74.8	89.1	106.0	108.1
Montenegro	31.4	32.6	33.3	34.0	34.7
Serbia	189.7	190.9	194.8	198.7	202.7
Kosovo	68.3	124.7	66.1	67.3	68.7
Multi-Beneficiary Programme	109.0	140.7	160.0	157.7	160.8

For more precise information on the IPA programme in each country, please visit:

http://ec.europa.eu/enlargement/how-does-it-work/financial-assistance/planning-ipa_en.htm

or contact the EC Delegations in each country:

Croatia

Delegation of the European Commission
to the Republic of Croatia
Trg žrtava fašizma 6, 10000 Zagreb
Tel.: **00 385 (0) 1 4896 500**
Fax: **00 385 (0) 1 4896 555**
E-mail: delegation-croatia@ec.europa.eu
Website: <http://www.delhrv.ec.europa.eu/hr>

The Former Republic of Yugoslavia

The Mission of the European Union to the Former Yugoslav Republic of Macedonia
Marsal Tito 12, 1000 Skopje
Tel.: (389 2) 3248 500
Fax: (389 2) 3248 501
E-mail: Delegation-FYRMacedonia@ec.europa.eu
Website: <http://www.delmkd.ec.europa.eu/>

Turkey

Delegation of the European Commission to Turkey
Uğur Mumcu Cad. No: 88, Kat: 4, GOP Ankara
Tel.: (90) (312) 459 87 00
Fax: (90) (312) 446 67 37
E-mail: delegation-turkey@ec.europa.eu
Web Site: <http://www.avrupa.info.tr>

Albania

The European Commission's Delegation to the Republic of Albania
Rruga e Durrësit 127-1, Laprake-Tirane
Tel.: 355 (0)4 228320 / 355 (0)4 228479
Fax: 355 (0)4 230752
E-mail: delegation-albania@ec.europa.eu
Website: <http://www.delalb.ec.europa.eu/>

Bosnia and Herzegovina

European Commission's Delegation to Bosnia and Herzegovina
Dubrovacka 6, 71000, Sarajevo
Bosnia and Herzegovina
Tel.: (387)(0) 33 254-700
Fax: (387)(0) 33 666-037
E-mail: delegation-bih@ec.europa.eu
Website: <http://www.delbih.ec.europa.eu/>

Serbia

European Commission Delegation to Serbia
Krunska 73, 11000 Belgrade
Republic of Serbia
Tel.: 381 11 3083200
Fax: 381 11 3083201
E-mail: delegation-serbia@ec.europa.eu
Website: www.europa.org.yu

For more information on the calls for proposals, please visit:

<http://ec.europa.eu/europeaid/cgi/frame12.pl>

2.1.2 THE TAIEX PROGRAMME

The Technical Assistance and Information Exchange Instrument (TAIEX) provides centrally managed short-term technical assistance in the field of approximation, application and enforcement of European Union legislation.

Types of actions to be financed:

- Seminars,
- Workshops,
- Expert and study visits; training,
- Peer Review and Assessment type assistance,
Database and translation services.

The beneficiaries of TAIEX assistance includes those sectors, both public and private, which have a role to play in the beneficiary countries in the transposition, implementation and enforcement of EU legislation

Eligibility:

- Civil servants working in public administrations; at national and sub-national level and in associations of local authorities;
- The Judiciary and Law Enforcement authorities;
- Members of Parliaments and civil servants working in Parliaments and Legislative Councils;
- Professional and commercial associations representing social partners, as well as representatives of trade unions and employers' associations;
- Interpreters, revisers and translators of legislative texts.

Funding area:

- **Candidate countries:** Croatia, former Yugoslav Republic of Macedonia and Turkey;
- **Potential candidate countries:** Albania, Bosnia and Herzegovina, Montenegro, Serbia and Kosovo
(as defined in UN Security Council Resolution 1244 of 10 June 1999);
- **European Neighbourhood countries:** Algeria, Armenia, Azerbaijan, Belarus, Egypt, Georgia, Israel, Jordan, Lebanon,
- Libya, Moldova, Morocco, the Palestinian Authority, Syria, Tunisia, Ukraine and Russia.
- **Turkish Cypriot community in the northern part of Cyprus;**
- **Russia.**

More information can be obtained from:

<http://taiex.ec.europa.eu/>

or

The Taiex Unit

Tel.: 32 2 296 73 07

Fax: 32 2 296 76 94

E-mail: elarg-taix@ec.europa.eu

**TAIEX assistance to the
10 new EU Member
States is no longer
available as of May
2008 !**

2.2 DG EXTERNAL RELATIONS AND DG EUROPE AID

2.2.1 THE EUROPEAN NEIGHBOURHOOD AND PARTNERSHIP INSTRUMENT (ENPI)

The ENPI is a new financial instrument replacing the MEDA, TACIS and other various programmes in a single and unified funding stream.

The **main focus** will be on **country programmes**, supporting partners' implementation of their own political, governance economic and **social reform programmes**.

For the next budgetary period (2007-2013), approximately **€12 billion in EC funding** will be available to support these partners' reforms, an increase of 32% in real terms. Funds allocated to **individual country programmes** will depend on their **needs and absorption capacity as well as their implementation of agreed reforms**.

Eligibility:

- Partners countries and regions and their institutions,
- Decentralized bodies in partners countries such as regions, departments, provinces and municipalities,
- Joint bodies set up by the partner countries and regions and the Community,
- International organizations,
- Community institutions and bodies but only with the purpose of implementing support measures as for ex. the expenditure associated with the activities like studies, meetings, information, awareness-raising, publications; administrative or technical assistance expenditure and expenditure at Commission Delegations on the administrative support.
- European Union agencies,
- Public or parastatal bodies, local authorities, companies, private organisations, financial institutions that promote private investment in partners countries,
- Non-state actors such as non governmental organisations, local citizens' group, teaching, cultural, research organisations, universities, churches and religious associations.

Funding area for Europe and Eurasia:

- Armenia
- Belarus
- Georgia
- Moldova
- Ukraine

Indicative Multi-annual Allocations for the period 2007-10
Multi-Country Programmes
 Inter-Regional Programme 260.8
 Regional Programme – South 343.3
 Regional Programme – East 223.5
Total for Multi-Country Programmes 827.6

Country Programmes

Armenia 98.4
 Belarus 20
 Georgia 120.4
 Moldova 209.7
 Ukraine 494

3. ALTERNATIVE FUNDING INITIATIVES

3.1 PRIVATE DONOR SCHEMES

CARPATHIAN FOUNDATION

The Foundation promotes good relations, social stability and economic progress in the bordering regions of Hungary, Poland, Romania and Slovakia by way of grants and technical assistance to NGOs and local governments. Projects promoting cross-border cooperation and multiculturalism are preferred.

Website: <http://www.carpathianfoundation.org>

Tel.: +36 36 515 182

Fax: +36 36 516 750

CHARLES STEWARD MOTT FOUNDATION

The foundation seeks to promote a just, equitable and sustainable society with an emphasis on social cohesion, functioning communities and empowerment of individuals. The aim is to strengthen the non-profit sector, promote citizen rights and responsibilities. Funding area: US, South Africa, Central and Eastern Europe and Russia.

Website: <http://www.mott.org>

Tel.: 27 11 403 6934

Fax: 27 11 403 75 66

COMPAGNIA DI SAN PAOLO

The foundation is focused on the areas of education, health and assistance to socially deprived groups. Funding area: Italy and International.

Website: <http://www.compagnia.torino.it>

Tel.: 39 011 559 6911

Fax: 39 011 559 6976

COOPERATION NETHERLANDS FOUNDATION FOR CENTRAL AND EASTERN EUROPE

The foundation is strengthening social welfare, health care and education. Grants are given to local grassroots NGOs. Projects must be innovative.

Website: www.cnfcee.nl

Tel.: +31 35 624 96 51

Fax: +31 35 624 96 51

FRIEDRICH-EBERT STIFTUNG

The foundation supports programmes in the following areas: Political and social education of persons from different backgrounds in order to mediate democratic values and attitudes, the promotion of international understanding and collaboration with developing countries. Funding areas: Germany, Europe and International.

Website: <http://www.fes.de>

Tel.: 49 228 883 213

E-mail: presse@fes.de

KING BAUDOUIIN FOUNDATION

The foundation aims at creating better living conditions for population by encouraging justice, democracy and development. The present themes are multicultural society, poverty and social justice, civil society and social commitment and health.

Website: http://www.kbs_frb.be

Tel.: 32 2 511 1840

Fax: 32 2 511 5221

NETWORK OF EUROPEAN FOUNDATION FOR INNOVATIVE COOPERATION (NEF)

NEF aims at strengthening cooperation between foundations at a European level by developing projects related to Europe and by bringing European influence into regional and local projects. Current priority themes include integration, science education and society, public health, European cultural cooperation, strengthening democracy, Europe on a global stage, integration process and support for publications.

Website: <http://www.nefic.org>

Tel.: + 32 2 235 2416

Fax: + 32 2 230 2209

ROBERT BOSCH FOUNDATION

The foundation's mission is to alleviate suffering of all kinds and promote the moral, physical and intellectual development of the people. Topics concentrated on are science and research, health care and humanitarian aid, education and civic society. Funding area is Germany and Europe.

Website: <http://www.bosch-stiftung.de>

Tel.: + 49 711 460 840,

Fax: + 49 711 460 841 094

THE SOROS FOUNDATION

Soros foundations are autonomous institutions established in particular countries or regions to initiate and support open society activities. The Open Society Institute (OSI) was created in 1993 to help support the foundations. OSI funds programmes in areas such as youth, media, civil society, human rights and humanitarian aid, science and medicine. Funding area: international.

Website: <http://www.soros.org>

Tel.: + 32 2 505 4646

Fax: + 32 2 502 4646

STEFAN BATORY FOUNDATION

The foundation's mission is to support the development of an open, democratic society in Central and Eastern countries. It seeks to enhance the role and involvement of civil society, promote civil liberties and the rule of law, and develop international co-operation and solidarity. Grants to organisations are currently available under seven programs: civil society, third sector, legal education, equal opportunities and citizens in actions.

Website: <http://www.batory.org.pl>

Tel.: + 48 22 536 0200

Fax: + 48 22 536 0220

STIFTELSEN RIKSBANKENS JUBILEUMSFOND

The Foundation aims at promoting research by awarding project grants to individual researchers and research group, mainly in the field of humanities and social sciences.

Website: <http://www.rj.se>

Tel.: 46 8 5062 6417

Fax: 46 8 5062 6431

TRUST FOR CIVIL SOCIETY IN CENTRAL AND EASTERN EUROPE

The mission of the Trust is to support the development and long-term stabilisation of the civil society and NGOs in Bulgaria, the Czech Republic, Hungary, Poland, the Slovak Republic, Slovenia and Romania. The trust has three mutually reinforcing objectives: to support legal, fiscal and political environments in which civil societies can flourish, to strengthen the non-profit sector in the target countries and to support the long-term financial sustainability of non profit organisations.

Website: <http://www.ceetrust.org>

Tel.: + 48 22 576 8090

Fax: + 48 22 825 8099

Partners

VIA Foundation (<http://www.nadacevia.cz>)

Stefan Batory Foundation (<http://www.batory.org.pl>)

Open Society Foundation (<http://www.osf.sk>)

Ekopolis Foundation (<http://www.ekopolis.sk>)

Civil Society Development Fund. (<http://www.ctf.hu>)

Umanotera (<http://www.umanotera.org>)

3.2 PUBLIC DONOR SCHEMES**THE MATRA PROGRAMME**

More information can be found under:

http://www.minbuza.nl/en/themes,european-cooperation/the_matra_programme_file/matrax_the_programme_and_how_to_apply.html

Background information

The Matra Social Transformation Programme has made an active contribution to promoting security, cooperation and democracy in Central and Eastern Europe. Since 1994, the Dutch government has used Matra to encourage social regeneration in countries throughout the region.

The programme's general aim is to support the transformation to a plural, democratic society governed by the rule of law. It therefore supports activities that promote reform of the state and its institutions, civil society organisations and the connections between them. During the initial programme period (1994-1998), cooperation focused mainly on civil society and local government. In 1998, a pre-accession facility was added to meet the growing need for support for central government, mainly in the accession countries.

In 2004 the Matra programme changed, partly because of the enlargement of the European Union and a changed European policy on good neighbourhood.

Through the link related Matra documents http://www.minbuza.nl/en/themes,european-cooperation/the_matra_programme_file/matrax_the_programme_and_how_to_apply.html you will find the letters sent by the Minister for European Affairs to parliament. In this overview you will find the applicable countries, themes and instruments of the Matra-Programme.

Funding area

- **Matra currently operates in the following countries:** Armenia, Belarus, Bulgaria, Croatia, the Czech Republic, Estonia, Georgia, Hungary, Latvia, Lithuania, Moldova, Montenegro, Morocco, Poland, Romania, the Russian Federation, Serbia, Slovakia, Slovenia, Turkey and Ukraine.
- **Matra/KAP** is available in: Algeria, Jordan, Lebanon, Tunisia and Syria.
- **Matra/MTEC** is available in: Macedonia.

The implementation of Matra varies between three different groups of countries:

- **New EU member states:** the Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Slovakia, Slovenia, Bulgaria, Romania;
- **Candidate countries for EU accession:** Croatia, Macedonia and Turkey.
- **Potential candidate countries:** Montenegro and Serbia.

Goals per group of countries

The aim for the new EU members is to promote strategic cooperation between ministries. In this group of countries only small-scale assistance will be offered to civil society. For the candidate countries, the main goals are to provide accession support to ministries and their agencies, and strengthen civil society.

For the EU's eastern neighbours, the goals are to strengthen civil society and promote bilateral relations on an intra-ministerial level.

Themes relevant for the sector: public administration/public order/police, housing, education, welfare, health care, human rights/minorities, labour and social policy.

Matra for European Cooperation

In the years leading up to their accession to the European Union, the Dutch government makes funds available on a bilateral basis to help the EU candidate countries meet the accession criteria (*acquis communautaire*).

These funds are mainly channelled through the Matra Pre-accession Programmes and the Ministry of Economic Affairs' PSO Pre-accession Programme.

- the Matra Pre-accession Programme for institutional project support to the adoption and implementation of the *acquis communautaire*,
- the Matra Training for European Cooperation (MTEC) programme, which provides short-term training and academic courses,
- Matra Flex provides financial resources for exchanges between ministries and their agencies in order to strengthen the network for European cooperation at the governmental level,
- the National Contact Point Twinning geared at promoting Dutch participation in the EU twinning programmes.

The e-mail address is: ncp@minbuza.nl.

For more information, please visit the EVD website: <http://www.evd.nl>

Matra for Good Governance

Since 1994 Matra's activities have promoted good governance, mainly through support to strengthening of institutions and building the capacity of civil society organisations, local government, nature management organisations, political parties and local communities. Matra for good governance is subdivided into **sub programmes**:

Matra Projects Programme

The focus of this sub programme - Matra's most important instrument - is 'twinning': direct cooperation between local non-governmental organisations (NGOs) and Dutch NGOs. Matra offers support for projects carried out with and by Eastern, Central European or Moroccan partners. These projects cover the full scope of Matra's themes. Grant rounds, see related Matra documents, are organised during which Dutch organisations can submit proposals to the Ministry of Foreign Affairs. See for more information the Matra grants manual under related Matra documents, (Matra/MPP)

Matra Political Parties Programme

The Matra Political Parties Programme provides support for the transformation of the young democracies into multi-party political systems. Training of young party leadership is of particular concern. The subprogramme is also based on the twinning formula, in this case twinning between Dutch political parties and their counterparts in Central and Eastern Europe. Please contact the Matra Division of the Ministry of Foreign Affairs for more information at: matra@minbuza.nl

Matra Small Local Activities Programme (Matra/KPA)

This sub programme concerns cooperation at the community level and is implemented by the Dutch NGO NCDO (National Commission for International Cooperation and Sustainable Development). The KPA programme supports small projects in Central and Eastern Europe, through an additional contribution to a local fundraising initiative.

For more information, please visit the NCDO website: <http://www.ncdo.nl>

Matra Small Embassy Projects Programme (Matra/KAP)

Small Embassy Projects are small-scale local initiatives that are given modest financial support by a Dutch embassy. In this way, the programme supports the establishment of small NGOs and provides limited contributions to help NGOs fund activities in the areas of, for example, knowledge transfer, culture, public information provision or education.

For more information, please visit the websites of the relevant Dutch embassies in the Matra countries, see Matra links.

For more information, please visit the websites of the following Dutch embassies

Turkey

Royal Netherlands Embassy in Ankara, Turkey

<http://www.nl.org.tr/en/indexen.htm>

Serbia and Montenegro

Royal Netherlands Embassy in Belgrade, Serbia and Montenegro

<http://www.nl.org.tr/en/indexen.htm>

Romania

Royal Netherlands Embassy in Bucharest, Romania

<http://www.olanda.ro/>

Hungary

Royal Netherlands Embassy in Budapest, Hungary

<http://www.netherlandsembassy.hu/en/index.php>

Slovakia

Royal Netherlands Embassy in Bratislava, Slovakia

<http://www.hollandskoweb.com/>

Slovenia

Royal Netherlands Embassy in Ljubljana, Slovenia

<http://www.netherlands-embassy.si/>

Czech Republic

Royal Netherlands Embassy in Prague, Czech Republic

<http://www.netherlandsembassy.cz/>

Latvia

Royal Netherlands Embassy in Riga, Latvia

<http://www.netherlandsembassy.lv/>

Bulgaria

Royal Netherlands Embassy in Sofia, Bulgaria

<http://www.netherlandsembassy.bg/>

FLEMISH PROGRAMME FOR CENTRAL AND EASTERN EUROPE**Goals of the programme:**

The Flemish government wishes to continue the co-operation with the countries of Central and Eastern Europe on their further development of a democratic society, the development of a free market economy and a balanced social model.

Background

The Flemish foreign policy with regard to Central and Eastern Europe is based on three pillars:

- **Pillar I:** Flanders will try to build on previously established contacts and networks and concentrate on those sectors where it has a comparative advantage. In 2008 a budget of 1,170,000 euros will be spent on projects in the new member states.
- **Pillar II:** the pre-accession support should contribute to the countries' accession process to the EU and facilitate their successful integration into the European Union. The available budget in 2008 amounts to 700,000 euros for Croatia, 250,000 euros for Macedonia and 750,000 euros for the other countries on the Western Balkans.
- **Pillar III:** also with the countries called 'new neighbours' Flanders will try to set up cooperation wherever it is possible and meaningful. This cooperation will take the form of capacity building, institutional, democratic and economic backing, conflict prevention and community structuring. In 2008 the Flemish authorities wish again to limit the cooperation to Ukraine. For the financing of projects under pillar III a budget of 450,000 euros is available.

Funding area

- **Pillar I:** Bulgaria, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Slovenia, Slovakia, Czech Republic
- **Pillar II:** Croatia, Macedonia, Albania, Bosnia-Herzegovina, Montenegro, Serbia and Kosovo
- **Pillar III:** Ukraine

Formal eligibility criteria:

The projects must relate to a co-operative venture between at least one Flemish promoter on the one hand and at least one partner from the partner country on the other.

Deadline: 31 March of every year

Departement Internationaal Vlaanderen

Afdeling Buitenlandse Zaken

Cel Centraal- en Oost-Europa

Boudewijnlaan 30 bus 80

B-1000 Brussel

Tel.: + 32 2 553 59 20

Fax: + 32 2 553 60 37

E-mail: projecten-bcoe@vlaanderen.be, Website: <http://iv.vlaanderen.be/nlapps/docs/default.asp?fid=95>

INTERNATIONAL VISEGRAD FUND

The International Visegrad Fund exists to promote closer cooperation between Hungary, Poland, Slovakia and the Czech Republic (the V4 countries), through supporting common cultural, scientific and educational projects. The Fund will not contribute more than 50 percent of the total project costs.

The official language of the Fund is English.

Websites:

http://www.mfa.gov.hu/kum/en/bal/foreign_policy/visegradeng/theinternationalvisegradfund/

<http://www.visegradfund.org>

Contact

Tel.: + 421 259 20 38 11

Fax: + 421 259 20 38 05

EEA FINANCIAL MECHANISM / NORWEGIAN FINANCIAL MECHANISM

The main goal of these financial mechanisms is to promote social and economic cohesion within the EEA and thus contribute towards solidarity, opportunity and cooperation. Priority thematic areas include: human resources, health and childcare, Schengen acquis, regional policy and cross - border activities, acquis communautaire and academic research.

Funding area: First one supports projects in the ten new EEA members and in Greece, Portugal and Spain. The second mechanism is aimed at the ten new EEA member states only (Cyprus, the Czech Republic, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Slovakia and Slovenia).

Website: <http://www.eeagrants.org>

Tel.: + 32 2 286 1701

Fax: + 32 2 286 1789

4. TIPS ON APPLYING FOR EUROPEAN FUNDING

Applying for funding from the European Union is a long and sometimes time consuming process. For NGOs, gaining access to European funding is not always an easy process. Patience, persistence and a firm belief in the idea that you are proposing will pay off.

In order to be successful when applying for funding, certain conditions must be fulfilled:

1. Your project must be directly linked to one of the main priorities of the programme for which you apply, enounced in the guidelines. Your project must carry out an activity referred to in the programme.
2. It must be clear how the project will be co-financed. As a general rule, the Commission contributes up to 75% of the total eligible costs. This is often a problem for NGOs; therefore partnership is very important and must be carefully considered.
3. If your NGO has an idea of a project which you believe could receive funding, from one of the programmes, but still needs to be refined, do not hesitate to contact the Directorate General, the Delegation and/or the persons in charge of this programme. They might support you in redefine your priorities and activities so that it fits the objectives of the specific programme.
4. The Structural Funds are easier to access and if you are a small organisation you may be particularly interested in a kind of fund called Global Grants. Getting your hands on this money is less straightforward. Most European funding is not paid by the European Commission directly, but through national and regional authorities in each of the member states. Find your regional authority in the annexes.
5. Global Grants are suited for small organisations and proposals. They provide small amounts of money for organisations without the ability to bid for the main Structural Funds. These are usually for sums between 750 Euros and 15 000. Crucially, global grants do not need match funding to accompany the European grant, i.e. you do not need to prove that the equivalent amount of money could be raised from other sources. For more information on this contact your regional European Funding Advice Office.

6. Added value: a common criterion of European funding is to demonstrate innovation and the added value of transnational co-operation in the exchange of know how.

Here are some examples:

- will European support lead to additional or positive outcomes which can be measured and will funding help to create new outcomes e.g. new permanent jobs, self employment, additional or higher qualifications, or will it provide other activities that would not have been made available without it?
- will funding support allow you to maintain existing activity which would otherwise be cut back or allow you to bring forward activities, or enable you to carry a project out without postponing it?
- do you intend to invest entirely in new or creative activity that you could not develop using existing resources? There should be clear links between these and the additional funding?

7. Distinguish clearly the different geographical levels of decisions. Some projects are handled directly by the European Commission others by their national contact points, and still others by delegations (developing countries and candidate countries).

5. CONCLUSIONS

Writing an application form can be time-consuming and complex. One of the most common reasons for funding bids being turned down is an incomplete application form or applications missing the deadline.

To finish, there are some simple yet obvious tips to be taken into account when writing application forms:

- Give yourself plenty of time to apply and write several drafts of the application form,
- Follow the guidance notes carefully. They will provide a clear indication of the kind of language and content expected by the funders,
- Make your proposal succinct and absolutely clear. A well-thought-through and clearly-articulated proposal is much more likely to convince funders,
- Provide all the accessory information requested by funding authority,
- Answer the questions directly and honestly. Funders will know if you are trying to dodge a question
- Fill the form in clearly and make sure you keep a copy of it,

Finally, don't be intimidated by jargon.

Good luck with your project proposals!

5. ANNEXES

5.1 DG EMPLOYMENT AND SOCIAL AFFAIRS

European Social Fund – national addresses:

1/ Austria

Information on the Social Fund, its priorities for 2007 –2013 and calls for proposals can be found at http://ec.europa.eu/employment_social/esf/members/at_en.htm (EC)
<http://www.esf.at>

or contact

Federal Ministry of Economic Affairs and Labour

Budnenministeriul fur Wirtschaft und Arbeit
Abteilung II. 9
Stubenring 1, A – 1010 Vienna
Tel.: (43 1) 71100 - 0

2/ Belgium

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at

http://ec.europa.eu/employment_social/esf/members/be_en.htm (EC)

<http://www.esf-agentschap.be> (Flemish speaking community)

<http://www.fse.be> (French speaking community)

<http://www.orbem.be> (ESF ORBEM Brussels Capital Region)

<http://www.dglive.be/europa/esf> (German speaking community)

<http://www.mi-is.be> (SPP Social integration ESF)

or contact

The Flemish-Speaking Community of Belgium ESF Agency

Vlaamse Gemeenschap ESF Agentschap vzw
Gasthuisstraat 35 (5de verdieping)
B-1000 Brussels
Tel.: (32-2) 546 22 11

The French-Speaking Community of Belgium ESF Agency

Communauté française Agence FSE
Chaussée de Charleroi, 111
B-1060 Bruxelles
Tel.: (32-2) 234 39 40

Brussels-Capital Region

Région Bruxelles-Capitale
ESF ORBEM
Boulevard Anspach, 65
B-1000 Bruxelles
Tel.: (32-2) 505 14 11

The German-Speaking Community of Belgium Ministry of the German-Speaking Community of Belgium

European Social Fund

Deutschsprachige Gemeinschaft Ministerium der Deutschsprachigen Gemeinschaft Belgiens

Europaischer Sozialfonds

Gospertstraße

1B-4700 Eupen

Tel.: (32-87) 78 96 21

SPP Intégration Sociale – FSE

POD Maatschappelijke Integratie – ESF

Bureau 14.23, Boulevard Anspach 1/Anspachlaan 1

B-1000 Brussels

Tel: 32 (0)2 508 86 60

Fax: 32 (0)2 508 86 72

3/ Bulgaria

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at :

http://ec.europa.eu/employment_social/esf/members/bg_en.htm (EC)<http://ef.mlsp.government.bg> (Bulgaria)<http://www.opac.government.bg> (Bulgaria)

or contact

EU Funds, International Programmes and Projects Directorate General**Ministry of Labour and Social Policy 2, Triaditza str.**

BG-1051 Sofia

Tel.: 359 2 8119 600

E-mail: ophrd@mlsp.government.bg**Management of Projects and Programmes Directorate****Ministry of State Administration and Administrative Reform**

1, Aksakov Str.

BG-1000 Sofia

Tel.: 359 2 9401 141

E-mail: info@opac.government.bg**4/ Cyprus**

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/cy_en.htm (EC)www.mlsi.gov.cy (Cyprus)

or contact

Planning Bureau*Γραφείο Προγραμματισμού*

29 Vironos Avenue

CY-1096 Nicosia

Tel.: (357-22) 60 29 00

Website: www.mlsi.gov.cy

5/ Czech Republic

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/cz_en.htm

<http://www.esfcr.cz>

or contact

Ministry of Labour and Social Affairs, Department for ESF Management

Na Pořičním právu 1/376,

CZ-128 01 Praha 2

Tel.: 420 226 206 841

E-mail: esf@mpsv.cz

6/ Denmark

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/dk_en.htm

or contact

The National Agency for Enterprise and Construction

Vejlsvej 29

DK – 8600 Silkeborg

Denmark

Tel.: 45 3546 6000

Fax: 45 3546 6001

E-mail: postru@ebst.dk

Website: <http://www.regionalt.dk>

7/ Estonia

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/ee_en.htm

or contact

Haridus- ja Teadusministeerium

EE-50088 Tartu

Tel.: 372 735 02 22

Website: www.struktuurifondid.ee

8/ Finland

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/fi_en.htm

or contact:

Ministry of Labour

Työministerio

PO Box 34

FI-00023 Valtioneuvosto

Helsinki

Tel.: (358-10) 60 40 01

Website: <http://www.mol.fi>

FI-00023 Valtioneuvosto

Helsinki

9/ France

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/fr_en.htm

or contact

Ministry of Employment, Social Cohesion and Housing

ESF Sub-Directorate

Ministère de l'emploi, de la cohésion sociale et du logement

Sous-direction du FSE

Square Max Hymans 7

F-75741 Paris Cedex 15

Tel.: (33-1) 44 38 38 38

Website: <http://www.travail.gouv.fr/FSE/>

10/ Germany

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/de_en.htm (EC)

<http://www.esf-in-deutschland.de>

or contact

Federal Ministry of Labour and Social Affairs

Für das Bundesprogramm

Bundesministerium für Arbeit und Soziales

Gruppe Soziales Europa

GS 1 - Europäischer Sozialfonds

Rochusstr. 1

D-53123 Bonn

Tel.: 49 (0) 228 99 527 – 3170

E-mail: VIgRuGS1@bmas.bund.de

For regional programmes:

ESF-Management Authorities of the Bundesländer

11/ Greece

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/gr_en.htm

<http://www.esfhellas.gr/>

or contact

Coordination and Monitoring Service for ESF actions

Agysilaou 23-25,

EL-104 36 Athens

Tel.: +30 210 52 71 400

Fax: +30 210 52 71 420

E-mail: eysekt@mou.gr

12/ Hungary

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/hu_en.htm

<http://www.nfu.hu/hepih>

or contact

Tamás Köpeczi Bócz

Head of Human Resources Programmes
Managing Authority
National Development Agency
HU-1133 Budapest, Pozsonyi út 56
Tel: + 36 1 354 36 80

13/ Ireland

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/ie_en.htm

<http://www.esf.ie/>

or contact:

ESF Policy & Operations Unit

Department of Enterprise Trade and Employment
Davitt House, 65A Adelaide Road, Dublin 2 Ireland
Tel.: 353 (0)1 631 3201
Fax: 353 (0)1 631 3262
E-mail: ehrdop@entemp.ie

14/ Italy

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/it_en.htm

or contact:

Ministry of Labour and Social Security - Directorate-General for Vocational Guidance and Training Policies

Ministero del lavoro e della previdenza sociale - Direzione Generale per le politiche per l'orientamento e la formazione
Via Fornovo, 8 – pal. C
I-00192 Roma
Tel.: 39 (0)6 367 54 802-931
Fax: 39 (0)6 322 2358
Website: www.lavoro.gov.it

15/ Lithuania

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/lt_en.htm

<http://www.esparama.lt/en/>

or contact

Ministry of Finance

Finansų ministerija
J. Tumo-Vaižganto g. 8a/2
LT-01512 Vilnius
Tel.: (370-5) 219 44 37
Website: <http://www.esparama.lt/en/>

16/ Latvia

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/lv_en.htm

<http://www.esfondi.lv/page.php?id=336>

or contact

Ms. Kristīne Dortāne,

Head of EU Financial Assistance and ESF Division, EU Funds Department

Ministry of Finance of the Republic of Latvia

Smilšu iela 1

LV-1919 Rīga

E-mail: Kristine.Dortane@fm.gov.lv

17/ Luxembourg

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/lu_en.htm

or contact:

Autorité de Gestion FSE

Département Emploi du Ministère du Travail et de l'Emploi

26, rue Zithe, LU-2939 Luxembourg

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Tel.: 352 478 61 19

Fax: 352 478 61 08

E-mail: maryse.fisch@mt.etat.lu

Mr Jeannot BERG

Tel.: 352 478 61 30

Fax: 352 478 61 08

E-mail: jeannot.berg@mt.etat.lu

18/ Malta

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/mt_en.htm

or contact:

Managing Authority of the ESF programme

Office of the Prime Minister

Planning and Priorities Co-ordination Division,

12, St Paul's Street

Valletta CMR 02

Tel.: 356 22001142

Fax: 356 22001141

E-mail: info.ppcd@gov.mt

Website: www.ppcd.gov.mt

19/ Netherlands

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/nl_en.htm

or contact:

Ministry of Social Affairs and Employment

Ministerie van Sociale Zaken en Werkgelegenheid

Agentschap SZW

Wilhelmina van Pruisenweg 104

NL-2595 AN Den Haag

Tel.: (31-70) 333 60 00

Website: <http://www.agentschapszw.nl>

20/ Poland

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/pl_en.htm

or contact:

Mariusz Marciniak

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PL-00-513 Warszawa

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21/ Portugal

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/pt_en.htm

or contact:

European Social Fund Management Institute

Instituto de Gestao do Fundo Social Europeu

Rua Castilho, 5, 7o-8o

P-1250-066 Lisboa

Fax: 351 21 359 16 01

E-mail: geral@igfse.pt

Website: <http://www.igfse.pt>

22/ Romania

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/ro_en.htm

www.fseromania.ro

<http://modernizare.mira.gov.ro> (European Funds);

www.mira.gov.ro (Structural Funds)

or contact :

Managing Authority for the Sectoral Operational Programme

Human Resources Development Calea Plevnei no. 46 - 48
sector 1 Bucharest, Roumanie
Tel.: 40 21 315 02 09
Fax: 40 21 315 02 06
E-mail: posdru@fseromania.ro

Managing Authority for the Operational Programme Administrative Capacity Development

Piata Revolutiei nr.1 A,
sector 1 Bucharest, Roumanie
Tel.: 40 21 310 40 60
Fax: 40 21 310 40 61
E-mail: amdca@mira.gov.ro

23/ Slovenia

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:
http://ec.europa.eu/employment_social/esf/members/si_en.htm

or contact:

Ms Monika Kirbiš

Director of EU Cohesion Policy Department
The Republic of Slovenia
Government Office for Local Self-Government and Regional Policy
Savska cesta 3
SI-1000 Ljubljana
Tel.: 386 (0)1 400 55 60
Fax: 386 (0)1 400 55 40
E-mail: monika.kirbis@gov.si

24/ Slovakia

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:
http://ec.europa.eu/employment_social/esf/members/sk_en.htm

or contact:

OP Education, Ministry of Education

Stromová 1
SK-813 30 Bratislava
Tel.: 421 (0)2 6920 2244
Fax: 421 (0)2 6920 2268
E-mail: miriam.kovacikova@minedu.sk

OP Employment and Social Inclusion

Ministry of Labour, Social Affairs and Family of the Slovak Republic
Špitálska 4-6
SK-816 43 Bratislava
Tel.: 421 (0)2 5975 2914
Fax: 421 (0)2 5975 2014
E-mail: kompisova@employment.gov.sk
Website: <http://www.esf.gov.sk>

25/ Spain

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at :

http://ec.europa.eu/employment_social/esf/members/es_en.htm

or contact:

Ministry of Labour and Social Affairs — European Social Fund Unit

Ministerio de Trabajo y Asuntos Sociales — Unidad Fondo Social Europeo

Pio Baroja 6

E-28009 Madrid

Tel.: (34-91) 363 18 00

Fax: 34 (0)91 363 20 36

Website: www.mtas.es/uafse

26/ Sweden

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/se_en.htm

or contact:

Swedish ESF Council

Radet for Europeiska socialfonden i Sverige

Box 471 41

SE- 100 74 Stockholm

Sweden

Tel.: (46-8) 579 171 00 or (46-8) 203 333 90

Website: <http://www.esf.se/>

27/ United Kingdom

Information on the Social Fund, its priorities for 2007 – 2013 and calls for proposals can be found at:

http://ec.europa.eu/employment_social/esf/members/gb_en.htm

In Wales:

Welsh European Funding Office (WEFO)

Welsh Assembly Government

Rhydycar

Merthyr Tydfil

CF48 1UZ

United Kingdom

E-mail: enquiries-wefo@wales.gsi.gov.uk

Website: www.wefo.wales.gov.uk

In England:

European Social Fund Division

Moorfoot

Sheffield

S1 4PQ

United Kingdom

E-mail: esf.feedback@dius.gsi.gov.uk

Website: www.esf.gov.uk

In Scotland:**For the Lowlands and Uplands Programme:**

ESEP Ltd
Gordon McLaren,
Chief Executive
Suite 3, Forth House
Burnside Business Court
North Road
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Fife, KY11 1NZ
United Kingdom

Tel.: 44 1383 413141

Fax: 44 1383 413151

For the Highlands and Islands Programme:

HIPP Ltd
Dennis Malone,
Chief Executive
JubileeLodge
12c Ness Walk
Inverness, IV3 5SQ
United Kingdom

Tel.: 44 1463 279500

Fax: 44 1463 279501

In Northern Ireland:

Northern Ireland ESF Programme 2007-13
Managing Authority Unit
Department for Employment and Learning
Adelaide House
39/49 Adelaide Street
Belfast BT2 8FD
United Kingdom

Tel.: 44 (0)28 9025 7644

Fax: 44 (0)28 9025 7646

Website: www.delni.gov.uk/eu

5.2 DG EDUCATION AND TRAINING**Life long learning programme (LLP)****National Agencies:****1/ Austria****Österreichischer Austauschdienst - Nationalagentur Lebenslanges Lernen**

Schreyvogelgasse 2
A-1010 Wien

Tel.: 43 1 534 08-0

Fax: 43 1 534 08-20

E-mail: lebenslanges-lernen@oead.at

Website: <http://www.lebenslanges-lernen.at>

2/ Belgium

Belgium/ Flemish Community

EPOS vzw

National Agency for Lifelong Learning

Koning Albert II-laan 15

B-1015 Brussel

Tel.: 32 (0)2/553.98.67

Fax: 32 (0)2/553.98.85

E-mail: info@epos-vlaanderen.be

Website: <http://www.epos-vlaanderen.be/>

Belgium/ French Community

Agence francophone pour l'éducation et la formation tout au long de la vie

Chaussée de Charleroi 111

B-1060 Bruxelles

Tel.: (32) 2 234 39 69

Fax: (32) 234 39 94

E-mail: llp@cfwb.be

Website: www.llp.cfwb.be

Belgium/ German speaking Community

Agentur für Europäische Bildungsprogramme VoG

Gospert 1

B-4700 Eupen

Tel.: (32) 87 596300

Fax: (32) 87 556474

E-mail: edgar.hungs@dgov.be

Website: <http://www.dglive.be/agentur>

3/ Bulgaria

Human Resource Development Centre (HRDC)

15, Graf Ignatiev Street, 3th floor

BG-1000 Sofia

Tel.: (359) 2 91 550 10

Fax: (359) 2 91 550 49

E-mail: hrdc@hrdc.bg

Website: <http://www.hrdc.bg>

4/ Cyprus

Foundation for the management of European Lifelong Learning Programmes

Prodromou and Demetracopoulou, 2

CY-1090 Nicosia

Tel.: (357) 22800893

Fax: (357) 22800941

5/ Czech Republic

National Agency for European Educational Programmes - Centre for International Services

Senovazne namesti 24

CZ-110 00 Praha 1

Website: <http://www.naep.cz/>

6/ Denmark**Cirius - Agency for information about education and training in Denmark**

Fiolstraede 44

DK-1171 Copenhagen K

Tel.: (45) 33.95.70.00

Fax: (45) 33.95.70.01

E-mail: cirius@ciriusmail.dkWebsite: <http://www.ciriusonline.dk/>**7/ Estonia****Centre for Educational Programmes, Archimedes Foundation**

Koidula 13A

EE-10125 Tallinn

Tel.: (372) 696 24 10

Fax: (372) 696 24 26

E-mail: rait@archimedes.eeWebsite: <http://www.archimedes.ee/hkk>**8/ Finland****Centre for International Mobility (CIMO)**

Säästöpankinranta 2A (POB 343)

FI-00531 Helsinki

Tel.: (358) 207 868 500

Fax: (358) 207 868 601

Websites:

<http://www.cimo.fi><http://www.leonardodavinci.fi/>**9/ France****Agence Europe Education Formation France**

25, Quai des Chartrons

F-33080 Bordeaux

Tel.: (33) 5 56 00 94 00

Fax: (33) 5 56 00 94 81

E-mail: contact@2e2f.frWebsite: <http://www.europe-education-formation.fr>**10/ Germany****Deutscher Akademischer Austausch Dienst e V. (Erasmus)**

Kennedyallee, 91-103

D-53175 Bonn

Tel.: (49) 228 882 0

Fax: (49) 228 882 555

E-mail: erasmus@daad.deWebsite: <http://www.eu.daad.de>**Nationale Agentur für EU-Bildungsprogramme in Schulbereich, Pädagogischer Austauschdienst der KMK (Comenius, Study visits)**

Lennéstraße 6

D-53113 Bonn

Tel.: (49) 228 501 0

Fax: (49) 228 501 259

E-mail: pad.spielkamp@kmk.orgWebsite: <http://www.kmk.org/pad/home.htm>

Nationale Agentur Bildung für Europa (Leonardo da Vinci, Grundtvig)

Robert-Schuman-Platz, 3

D-53175 Bonn

Tel.: (49) 228 107 1608

Fax: (49) 228 107 2964

E-mail: na@bibb.deWebsite: <http://www.na-bibb.de>**11/ Greece****Greek State Scholarship's Foundation I.K.Y. (Erasmus-Comenius-Grundtvig)**

1, Makri & D. Areopagitou St,

GR-11742 Athens

Vocational Training SA (Leonardo da Vinci)

140, G. Lyra & 125, Tatoiou Av.

GR-145 64 N. KIFISIA (Athens)

Tel.: 30 210 6245 300

Fax: 30 210 6253623

Website: <http://www.ep-katartisi.gr>**12/ Hungary****Tempus Public Foundation**

Lónyay utca 31 - H-1093 Budapest

postal address : POB 508 - H-1438 Budapest

Tel.: (36) 1 237 13 00

Fax: (36) 1 239 13 29

E-mail: gabriella.kemeny@tpf.hu

Websites:

<http://www.tka.hu><http://www.tpf.hu><http://www.studyinhungary.hu>**13/ Iceland****Landskrifstofa Menntaáætlunar Evrópusambandsins**

Neshagi 16

IS- 107 Reykjavik

Tel.: (354) 525 43 11

Fax: (354) 525 58 50

E-mail: lme@hi.isWebsite: <http://www.lme.is>**14/ Ireland****Léargas the Exchange Bureau (Comenius, Leonardo da Vinci, Grundtvig, Study visits)**

189, Parnell Street,

IE-Dublin 1

Tel.: (353) 1 8731411

Fax: (353) 1 8731316

E-mail: lifelonglearnin@leargas.ieWebsite: <http://www.leargas.ie>E-mail: info@hea.ieWebsite: <http://www.hea.ie>

15/ Italy**Agenzia Scuola - AS (Comenius, Erasmus, Grundtvig, Visite di Studio)**

Via Magliabechi 1

I-50122 FIRENZE

Tel.: (39) 055 238 03 48

Fax: (39) 055 238 03 43

E-mail: agenzialp@indire.itWebsite: <http://www.programmallp.it>**Istituto per lo Sviluppo della Formazione e dell'Orientamento Professionale dei Lavoratori – ISFOL (Leonardo da Vinci)**

Via G.B. Morgagni 30/e

I-00161 Roma

Tel.: (39) 06 44 59 01

Fax: (39) 06 44 59 04 75

E-mail: leoprojet@isfol.itWebsite: <http://www.isfol.it>**16/ Latvia****Akadēmisko programmu agentūra - APA (Comenius, Grundtvig, Erasmus, Study visits)**

Blaumana iela 28

LV-1011 Riga

Tel.: (371) 728 01 38

Fax: (371) 728 01 08

E-mail: apa@apa.lvWebsite: <http://www.apa.lv>**Valsts izglītības attīstības aģentūra - VIAA (Leonardo da Vinci)**

Valnu iela 1, 3-5. stāvs

LV-1050 Riga

Tel.: (371) 783 08 34

Fax: (371) 783 08 30

E-mail: info@viaa.gov.lvWebsite: <http://www.viaa.gov.lv>**17/ Liechtenstein****Agentur für Internationale Bildungsangelegenheiten**

Postplatz 2, Postfach 22

LI-9494 Schaan

Tel.: (423) 236 7221

Fax: (423) 236 7219

E-mail: leonardo@llv.liWebsite: <http://www.llv.li/llv-lebensthemen/llv-lebensthemen-bildungsprogramme-home.htm>**18/ Lithuania****Education Exchanges Support Foundation**

Gelezinio Vilko str.12

LT-01112 Vilnius

Tel.: (370) 5 261 0592 / 5 249 7134

Fax: (370) 5 249 7137 / 7141

E-mail: info@smpf.ltWebsite: <http://www.smpf.lt>

19/ Luxembourg**Agence pour le Programme Européen d'Apprentissage Tout au Long de la Vie**

34, avenue de la Porte Neuve

L-2227 Luxembourg

Tel.: (352) 478 52 90

Fax: (352) 24 18 84

20/ Malta**European Union Programmes Unit - EUPU**

36, Old Mint Street

MT-Valletta VLT 12

Tel.: (356) 25586114

Fax: (356) 25586139

E-mail: eupu@gov.mt

21/ Netherlands**National Agency For Lifelong learning**

Kortenaerkade 11

NL-2518 AX 's-Gravenhage

Website: <http://www.na-lll.nl>

22/ Norway**Norwegian Centre for International Cooperation in Higher Education - Senter for Internasjonalisering av hojere utdanning - SIU**

Vaskerelven 39 (POBox 7800 - N-5014 Bergen)

N-5020 Bergen

Tel.: (47) 55 30 88 00

Fax: (47) 55 30 88 01

E-mail: siu@siu.no

Website: <http://www.siu.no>

23/ Poland**Foundation for the Development of Education System**

ul. Mokotowska 43

PL-00-551 Warsaw

Tel.: (48) 22 622 3712

Fax: (48) 22 622 3710

E-mail: kontakt@frse.org.pl

Website: <http://www.frse.org.pl>

24/ Portugal**Agencia Nacional do Programma "Aprendizagem ao Longo da Vida"**

Av. Infante Santo, n° 2 - piso 1

PT-1350-178 Lisboa

Tel.: (351) 21 3944760

Fax: (351) 21 3944737

E-mail: agencianacional@socleo.pt

Website: www.socleo.pt

25/ Romania**National Agency for Community Programmes in the Field of Education and Vocational Training**

133, Calea Serban Voda, 3rd Floor, 4th District

RO-040205 Bucharest

Tel.: (402) 1.201.07.001

Fax: (402) 13113500

E-mail: agentie@socrates.ro

Website: <http://www.anpcdefp.ro>

26/ Slovakia**SAAIC - National Agency of the Lifelong Learning Programme**

Staré grunty 52

SK-842 44 Bratislava

Tel.: (421) 2 654 289 11

Fax: (421) 2 654 244 83

E-mail: lp@saaic.sk

Website: <http://www.saaic.sk>

27/ Slovenia**CMEPIUS - Centre of the Republic of Slovenia for Mobility and European Educational and Training Programmes**

Ob železnici 16

SI-1000 Ljubljana

Tel.: (386) 1 5864.251

Fax: (386) 1 5864.231

E-mails: info@cmepius.si

maja.mihelic-debeljak@cmepius.si

Website: <http://www.cmepius.si/>

28/ Spain**Agencia Nacional Sócrates (Comenius, Erasmus, Grundtvig)****Ministerio de Educación y Ciencia**

Paseo del Prado, 28 - 8a planta

E-28071 Madrid

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E-mail: a.socrates@educ.mec.es

Agencia Espanola Leonardo da Vinci (Leonardo da Vinci)

General Oraá 55

E-28006 Madrid

Tel.: (34) 91 74 59 415

Fax: (34) 91 74 59 424

E-mail: agencia.leonardo@mec.es

29/ Sweden**Internationella programkontoret för utbildningsområdet**

Kungsbroplan 3A, 2 tr (Box 220 07)

SE-104 22 Stockholm

Tel.: (46) 8 453 72 00

Fax: (46) 8 453 72 01

E-mail: registrator@programkontoret.se

Website: <http://www.programkontoret.se/>

30/ Turkey**The Centre for EU Education and Youth Programmes**

Huseyin Rahmi Sokak N°2, Cankaya

TR-06680 Ankara

Tel.: (90) 312 409 6000

Fax: (90) 312 409 6009

E-mail: bilgi@ua.gov.tr

Website: <http://www.ua.gov.tr>

31/ United Kingdom**British Council (Comenius, Erasmus)**

10, Spring Gardens

UK-London SW1A 2BN

Tel.: (44) 207 389 4277

Fax: (44) 207 389 4426

Website: <http://www.lifelonglearningprogramme.org.uk>

UK National Agency ECOTEC (Leonardo da Vinci, Grundtvig, Study visits)

28-34 Albert Street

UK-Birmingham B4 7UD

Tel.: (44) 845 199 2929

Fax: (44) 121 616 3779

E-mail: llp@ecotec.com

Website: <http://www.lifelonglearningprogramme.org.uk>